

BUILDING PERMIT APPLICATION

DOVER , AR 72837

GENERAL (APPLICANT TO READ AND SIGN)

1. No work may start until permit is issued.
2. This permit may be revoked if false statements are made herein.
3. If revoked all work must cease until permit is re-issued.
4. Structure shall not be used or occupied ,until a certificate of occupancy is issued.
5. Permit will expire if no work is begun within six months.
6. Applicant is hereby informed that other permits may be required to fulfill state and local requirements.
7. Applicant hereby gives consent for city inspector to make specific inspections to verify compliance.

I the applicant, certify that all statements pertaining to this application are true and accurate.

X _____ Date _____

PROPOSED DEVELOPMENT (TO BE COMPLETED BY APPLICANT)

Name of property owner _____

911 / Physical address of proposed property _____

Phone number _____ Cell _____

Contractor _____ License # & Ex. date _____

Zone property is in _____

Type of construction or work to be performed _____

Residential or commercial _____

Estimated value of project _____

Submit detailed site plan of construction or work to be performed, including all setbacks and side margins.

See last page for example.

VERIFICATION OF OWNERSHIP

I, _____ certify by my signature that I am the owner
of the property described below.

Property described as follows:

Address: _____

Legal Description: _____

SIGNATURE OF PROPERTY OWNER (S) _____

DATE _____

IS PROPERTY LOCATED IN A FLOOD PLAN AREA Yes / No ?

Flood plan director _____

BUILDING PERMIT REVIEW (TO BE COMPLETED BY BUILDING INSPECTOR)

____ Health department approval (commercial)

____ Setbacks correct all sides for Zone use

____ Structure allowable in zone indicated

____ Lot area correct for zone indicated Lot Sq. footage _____

____ Square footage of proposed construction _____

____ Does proposed construction conform to present zoning codes

PERMIT APPROVED BY _____ DATE _____

APPLICATION TAKEN BY _____

Dover Planning Commission
Quarterly meeting April 12, 2017

Recommendation to the City of Dover, and approved by all P/C members to change the fees charged for building permits.

Construction Amount	Building Fee
\$ 0.00 - \$ 9,999.99	\$ 50.00
\$ 10,000.00 - \$ 49,999.99	\$ 100.00
\$ 50,000.00 - \$ 99,999.99	\$ 150.00
\$ 100,000.00 - \$ PLUS	\$ 200.00

Additional funds to be held in reserve for future building inspector pay

City of Dover

Procedures for New Construction

- 1 Contact City of Dover. State type of construction. (Residential or Commercial) Large projects will have to come before Planning Commission.
- 2 Pick up copy of Building Permit Application.
- 3 Read and complete application.
- 4 Return application with all necessary plans and scaled drawings
- 5 Plans will be reviewed and applicant notified.
- 6 Applicant and his contractors must follow all state and local codes
- 7 Electrical, Plumbing, Heat and Air contractors must provide current license and apply for separate permits.
- 8 Plumbing must be inspected before completion.
- 9 Check with City Hall on Hard Surface Drive requirements.
- 10 Applicant may not occupy residence until final inspection and has been issued a certificate of occupancy.

SITE PLAN EXAMPLE

STREET NAME

911 ADDRESS

LOT SIZE

EASEMENTS

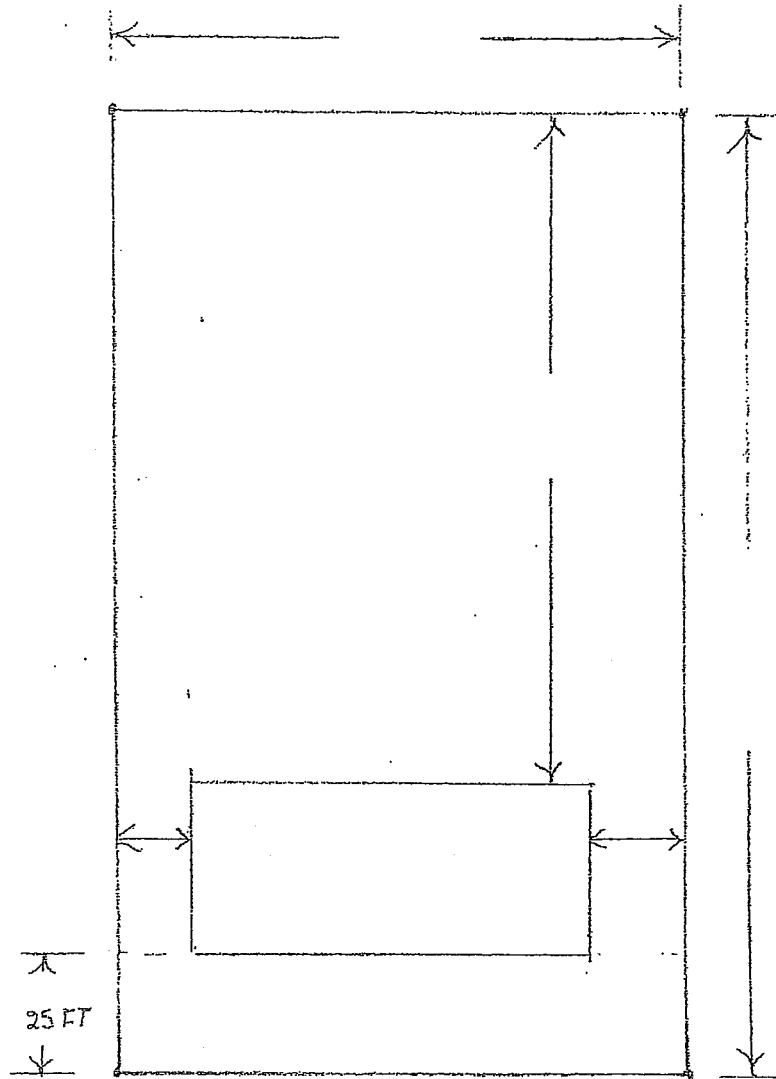
BUILDING LINE (SETBACK)

RIGHT OF WAY

SIZE OF STRUCTURE ALL POINTS

SIDE DISTANCE TO LOT LINE

DISTANCE TO REAR LOT LINE



C.W.B.

STREET

HARD SURFACE REQUIRMENTS

ALL COMMERCIAL AND APPARTMENT UNITS MUST BE HARD SURFACE

